

Executive Director and Board Chair Symposium 2024

DRAFT AGENDA

DAY 1: WEDNESDAY, JUNE 26, 2024

9:00 AM- 5:30 PM

Drury Plaza Hotel St. Paul Downtown

175 10th St. E, St. Paul, MN 55101



TIME	SESSION
9:00–9:30	WELCOME AND INTRODUCTIONS Denise Harlow, CCAP, NCRT —Chief Executive Officer, National Community Action Partnership Jeannie Chaffin, CCAP —Principal, Jeannie Chaffin, LLC, and Special Advisor to the National Community Action Partnership
9:30–10:00	THE POWER AND POTENTIAL OF COMMUNITY ACTION <ul style="list-style-type: none"><i>In this session, we will discuss Community Action's unique attributes and assets that boards can maximize as they pursue the organization's vision and purpose.</i>
10:00–10:30	THE POWER AND POTENTIAL OF THE BOARD CHAIR AND EXECUTIVE DIRECTOR <ul style="list-style-type: none"><i>This session will explore how the board chair and executive director's relationship and functioning contribute to a successful board.</i>
10:30–11:00	BREAK
11:00–11:30	THE POWER AND POTENTIAL OF THE BOARD CHAIR AND EXECUTIVE DIRECTOR CONTINUED
11:30–12:15	GOING BEYOND THE BASICS: BUILDING AND LEVERAGING GENERATIVE COMMUNITY ACTION AGENCY BOARDS <ul style="list-style-type: none"><i>During this session, attendees will have an opportunity to consider the benefits of balancing the board's work between the regulative, strategic, and generative modes.</i>
12:15–1:15	LUNCH PROVIDED
1:15–2:30	CENTERING COMMUNITY ACTION LEADERSHIP IN EQUITY AND BELONGING <ul style="list-style-type: none"><i>During this session, participants will learn about the intersection of equity and the Community Action mission, the National Community Action Partnership's Equity journey, and best practices and strategies for applying the racial equity lens to this moment.</i> Tiffney Marley, CCAP, NCRT —Senior Vice President, Practice Transformation, National Community Action Partnership

2:30–2:45

BREAK

2:45–3:45

PEER VOICES FROM OUR COMMUNITY ACTION NETWORK

- *Colleagues and peers from the Network are one of our greatest assets. Experienced Community Action Board Chair and Executive Direct pairs will share their experience during this peer panel.*

3:45–4:15

EXECUTIVE DIRECTOR AND BOARD CHAIR ACTION PLANNING I

- *During this session attendees will have time to make meaning of what they have heard so far, identify questions they may have, and begin to prioritize what they want to focus on back home together.*
- *Facilitators will rove around the room and help teams begin crafting their plans.*

4:15–4:45

THE CRITICAL ROLE OF CUSTOMER VOICE AND ENGAGEMENT IN STRONG COMMUNITY ACTION BOARD GOVERNANCE

- *In this session we will discuss creating space for the authentic engagement of board members with lived poverty experience.*

4:45–5:30

AFFINITY GROUP CONVERSATIONS

- *Facilitators will coordinate pairings of attendees based on their roles for sharing and peer learning.*

5:30

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DAY 2: THURSDAY, JUNE 27

8:30 AM -2:30 PM

TIME	SESSION
8:30-9:00	WELCOME AND GROUNDING
9:00-10:00	MAINTAINING AND LEADING A BOARD AND ORGANIZATION IN TODAY'S ENVIRONMENT <ul style="list-style-type: none">• <i>This session will focus on tools and techniques to maintain a strong, healthy board while navigating challenging conditions and maximizing opportunities.</i>
10:00–10:15	BREAK
10:15-11:00	PROVIDING STRONG FINANCIAL LEADERSHIP <ul style="list-style-type: none">• <i>In this session, we will have a conversation focused on the role of the board to ensure more than financial accountability, but a true strategic, forward-thinking approach to achieving mission and long-term sustainability.</i>
11:00–12:00	AFFINITY GROUP CONVERSATIONS <ul style="list-style-type: none">• <i>Facilitators will coordinate pairings of attendees based on their roles for sharing and peer learning.</i>

12:00-1:00

LUNCH

1:00-1:45

COMMUNITY ACTION IN THIS MOMENT

- *In this session we will provide time to discuss hot topics as identified by attendees.*
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1:45-2:15

FINAL LOCAL TEAM ACTION PLANNING II

- *During this session attendees will finalize their plans and priorities for what they want to focus on back home together.*
 - *Facilitators will rove around the room and help teams begin crafting their plans.*
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2:15-2:30

FINAL REFLECTIONS AND CLOSING

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