



2020 Management Leadership & Training Conference (MLTC) January 8-10, 2020 Sheraton Puerto Rico Hotel 200 Convention Boulevard San Juan, Puerto Rico 00907 (787) 993-3500

COMMUNITY ACTION: A BRIDGE TO OPPORTUNITY

REGISTER TODAY

To reserve a room at the Sheraton Puerto Rico Hotel visit www.tinyurl.com/MLTC2020. Rates of \$200 for single/double occupancy are guaranteed until November 19, 2019 (based on availability). Complete a registration form for each registrant and mail with payment to Community Action Partnership, ATTN: Finance, 1020 19th Street NW, Suite 700, Washington, DC 20036. If you have questions please call Sranda Watkins at 202-860-1029 or email us at registration@communityactionpartnership.com.

Members:

Non-Members:

- Early-bird: \$450, through November 4, 2019
Regular: \$495, through December 18, 2019
On-Site: \$560, beginning December 19, 2019
Pathways to Excellence Implementer Training: \$350 (8:30am-5:00pm, Tuesday January 7, 2020)

- Early-bird: \$565, through November 4, 2019
Regular: \$630, through December 18, 2019
On-Site: \$680, beginning December 19, 2019

Name: Title:

Food Restrictions: Yes No Vegetarian Vegan Gluten Free Other:

Agency: Member: YES NO

Check one: Local Private CAA Local Public CAA State Association State CSBG Office Other

Address:

City: State: Zip Code:

Telephone: Email:

I have read and agree to the Code of Conduct for this event on my behalf and/or on the behalf of those I am registering. Please note acceptance of the Code of Conduct is required for registration. To download the Code of Conduct click here. The Code of Conduct can also be found on the Management and Leadership Training page of the Partnership's website.

PAYMENT METHOD: Check or Purchase Order must accompany this registration form.

Check enclosed \$ Purchase Order # *When submitting PO, Fiscal Officer information is required.

*Fiscal Officer Name: Email:

Check Payment: Make check payable to Community Action Partnership. Mail registration form(s) with payment to: Community Action Partnership, ATTN: Fiscal, 1020 19th Street NW, Suite 700, Washington DC 20036.

Credit Card Payment: Please submit using the online registration form at www.tinyurl.com/MLTC2020reg

Cancellation/Substitution Policy: Please notify the Partnership of cancellations or substitutions. Cancellations MUST be received in writing by our Finance Department no later than Thursday, December 19, 2019. Registrations made after December 19th cannot be cancelled. All cancellation requests must be emailed to fiscal@communityactionpartnership.com AND registration@communityactionpartnership.com. A handling charge of \$130 per person will apply to all cancellation requests. After December 19, 2019, registration fees CANNOT be refunded. Substitutions may be submitted up to January 1, 2020; submit all substitution requests by email to registration@communityactionpartnership.com. Refunds of cancellation payments received by check will be issued after the conference, no later than February 14, 2020.

Image Use: Submission of this registration implies acknowledgement that Community Action Partnership may photograph, videotape, and/or audiotape attendees and materials throughout the conference. The productions of such may be freely disseminated for purposes including, but not limited to, future outreach, education, and informational efforts.

Community Action Partnership

1020 19th Street NW, Suite 700, Washington, DC 20036 | 202.265.7546 | www.communityactionpartnership.com

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