



Oregon Coast
Community Action
Positive Change for Thriving Communities



Early Learning Hub Director

*Are you interested in a rewarding career helping children in your community? Do you believe in treating people with dignity and respect? Are you committed, caring, and compassionate? Then the **Early Learning Hub Director** position is for you!*

Location: Coos Bay, OR

Compensation: Salary, \$60,000-\$80,000 annually, DOE

Hours: Full-Time, Exempt

Benefits: 100% premium paid dental and vision. 89% premium paid medical. 403(b) retirement plan with 6% employer contribution. \$10,000 life insurance plan paid for 100% by employer. 10 paid annual holidays off, vacation, sick leave, floating leave

Deadline: Open until filled, 1st review 7/1/2019

ORCCA's South Coast Regional Early Learning Hub (SCREL) Overview

The South Coast Regional Early Learning Hub (SCREL) promotes the alignment of programs and resources for children 0-6 from Reedsport to Brookings. SCREL was established in May 2015 as one of the 16 regional Early Learning Hubs of Oregon. The shared mission of these hubs is to support all of Oregon's young children and families to learn and thrive. Oregon Coast Community Action serves as the SCREL Hub's backbone agency. South Coast Regional Early Learning Hub is an equal opportunity provider. If you're interested in working for SCREL Hub, job applications can be found at www.orcca.us

Overview of Key Duties and Responsibilities:

- Plan, organize, direct and controls activities of the South Coast Regional Early Learning (SCREL) Hub.
- Development and implementation of governance, management and organization structure to needs assessment, prioritization and aligning community stakeholders around a common agenda and strategies.
- Responsible for implementation of and compliance with SCREL Hub, ORCCA, state and federal statutes, rules and regulations.
- Develop and monitor early learning budget as aligned with the goals of Oregon Department of Education Early Learning Division and the community.
- Support the Hub Steering Committee as the policy and governing lead of the Hub.
- Advocate for and represent the SCREL Hub at local, state, and federal meetings and events.
- Effectively build partnerships and collaborations with key cross-sector community stakeholders.

Position Qualifications:

- Bachelor's degree required (Master's degree preferred) in early education, education, social services, public administration, business or nonprofit management, or a related field.
- Five years of experience directly related to the position preferred.
- Three years progressively responsible professional experience which demonstrates significant supervisory and administrative responsibilities preferred.

For further details and instructions on how to apply, please visit our Website at www.orcca.us/careers